



भा.कृ.अ.प.-भारतीय कृषि अनुसंधान संस्थान
ICAR- INDIAN AGRICULTURAL RESEARCH INSTITUTE



भर्ती सेल, निदेशालय, Recruitment Cell, Directorate
पूसा कैंपस, नई दिल्ली PUSA, NEW DELHI-110 012

F. No. 2-1/2022/Rectt. Cell/Administrative (CBT)

Date: 20/04/2024

Notice

Subject: Shortlisting status for the additional candidates for Computer Proficiency Test (CPT) for the post of Assistant

ICAR-IARI conducted the Mains Examination (Paper-I (CBT) & Paper-II (Pen-Paper Mode) for the post of Assistant-2022 on 21.06.2023 at different centers across the country.

2. Based on the aggregate performance in the Paper-I (CBT) & Paper-II (Pen-Paper Mode) of the Mains Examination, the shortlisted candidates have undergone the Computer Proficiency Test (CPT).

3. Further, some additional candidates are now hereby called for Computer Proficiency Test (CPT) along with Document Verification (DV) process. The shortlisting status along with the schedule date and reporting time of DV cum CPT for such candidates is attached at Annexure-I. The concerned candidates are being informed through registered SMS and E-mail also.

Venue for DV cum CPT

ASRB Online Examination Centre, Lal Bahadur Shashtri (LBS) Building, IARI, Pusa Campus, New Delhi- 110 012.

4. The details regarding the Document Verification and Computer Proficiency Test are attached at Annexure-II, III & IV.

5. Candidates are also informed that marks, cut-off marks of Preliminary and Mains Examination will be uploaded on the IARI website i.e., www.iari.res.in only after the completion of the entire process of the Assistant examination- 2022.

6. The candidature is purely provisional in nature, subject to fulfilling all criteria as mentioned in the advertisement dated 07.05.2022

Note: The candidates are advised to visit IARI website (www.iari.res.in) regularly for further updates.

Sd/-

Controller of Examination

Annexure-I

S. No	Roll Number	Registration No.	Date DV cum CPT	Reporting Time
1	120351102062	IARI220231042	30.04.2024	9:00 AM
2	710601102252	IARI220204512	30.04.2024	9:00 AM
3	700291100059	IARI220036689	30.04.2024	9:00 AM
4	311071100511	IARI220180962	30.04.2024	9:00 AM
5	890421100099	IARI220232202	30.04.2024	9:00 AM
6	630311101701	IARI220287274	30.04.2024	9:00 AM
7	390911100647	IARI220311872	30.04.2024	9:00 AM
8	140751100470	IARI220252185	30.04.2024	9:00 AM
9	631551100232	IARI220378906	30.04.2024	9:00 AM
10	630721100422	IARI220277407	30.04.2024	9:00 AM
11	630311101295	IARI220332469	30.04.2024	9:00 AM
12	371041101579	IARI220122641	30.04.2024	9:00 AM
13	700291101684	IARI220225688	30.04.2024	9:00 AM
14	390911102370	IARI220230860	30.04.2024	9:00 AM
15	491521100060	IARI220219925	30.04.2024	9:00 AM
16	390911100286	IARI220167301	30.04.2024	9:00 AM
17	430871100200	IARI220424477	30.04.2024	9:00 AM
18	701581101508	IARI220273831	30.04.2024	9:00 AM
19	351131100127	IARI220140357	30.04.2024	9:00 AM
20	120351100269	IARI220251227	30.04.2024	9:00 AM
21	860731100157	IARI220251445	30.04.2024	9:00 AM
22	371041101230	IARI220246186	30.04.2024	9:00 AM
23	710591103956	IARI220120041	30.04.2024	9:00 AM
24	701581102749	IARI220408168	30.04.2024	9:00 AM
25	630311101708	IARI220288634	30.04.2024	9:00 AM
26	220951100268	IARI220318760	30.04.2024	9:00 AM
27	630721100526	IARI220324354	30.04.2024	9:00 AM
28	710591105048	IARI220382845	30.04.2024	9:00 AM
29	420261100844	IARI220239465	30.04.2024	9:00 AM
30	701591101697	IARI220417297	30.04.2024	9:00 AM
31	701581100400	IARI220230436	30.04.2024	9:00 AM
32	490831100610	IARI220450002	30.04.2024	9:00 AM
33	630721101765	IARI220203643	30.04.2024	9:00 AM
34	701591103369	IARI220328714	30.04.2024	9:00 AM
35	390911101253	IARI220155224	30.04.2024	9:00 AM
36	490111100322	IARI220305180	30.04.2024	9:00 AM
37	701581101145	IARI220109140	30.04.2024	9:00 AM
38	490831101129	IARI220328805	30.04.2024	9:00 AM
39	390911103015	IARI220057809	30.04.2024	9:00 AM
40	371041100668	IARI220196106	30.04.2024	9:00 AM
41	630721101823	IARI220233245	30.04.2024	9:00 AM
42	710591105358	IARI220472912	30.04.2024	9:00 AM

S. No	Roll Number	Registration No.	Date DV cum CPT	Reporting Time
43	630311100103	IARI220127537	30.04.2024	9:00 AM
44	420261100405	IARI220315073	30.04.2024	9:00 AM
45	631551100702	IARI220143470	30.04.2024	9:00 AM
46	490241100963	IARI220150609	30.04.2024	9:00 AM
47	490831102455	IARI220316216	30.04.2024	9:00 AM
48	710601101226	IARI220335553	30.04.2024	9:00 AM
49	701591101748	IARI220442414	30.04.2024	9:00 AM
50	701591101242	IARI220193442	30.04.2024	9:00 AM
51	631551100722	IARI220173627	01.05.2024	9:00 AM
52	471541101271	IARI220299249	01.05.2024	9:00 AM
53	390911103414	IARI220268924	01.05.2024	9:00 AM
54	490241100242	IARI220388562	01.05.2024	9:00 AM
55	710591101557	IARI220420447	01.05.2024	9:00 AM
56	420261100045	IARI220120011	01.05.2024	9:00 AM
57	490241100541	IARI220425054	01.05.2024	9:00 AM
58	371041100707	IARI220237809	01.05.2024	9:00 AM
59	351131100978	IARI220460555	01.05.2024	9:00 AM
60	150481100061	IARI220173954	01.05.2024	9:00 AM
61	550961100361	IARI220421099	01.05.2024	9:00 AM
62	490831101298	IARI220450524	01.05.2024	9:00 AM
63	390911100969	IARI220479387	01.05.2024	9:00 AM
64	701581102416	IARI220244317	01.05.2024	9:00 AM
65	490831102605	IARI220426375	01.05.2024	9:00 AM
66	790661101723	IARI220447341	01.05.2024	9:00 AM
67	130671100496	IARI220281145	01.05.2024	9:00 AM
68	390911101278	IARI220167474	01.05.2024	9:00 AM
69	700291100844	IARI220320271	01.05.2024	9:00 AM
70	710591101356	IARI220346592	01.05.2024	9:00 AM
71	630721100931	IARI220155477	01.05.2024	9:00 AM
72	120351100604	IARI220476486	01.05.2024	9:00 AM
73	491421100972	IARI220191100	01.05.2024	9:00 AM
74	710601104332	IARI220302855	01.05.2024	9:00 AM
75	710591105222	IARI220432312	01.05.2024	9:00 AM
76	710591103052	IARI220322334	01.05.2024	9:00 AM
77	220951100153	IARI220210577	01.05.2024	9:00 AM
78	701591100416	IARI220237973	01.05.2024	9:00 AM
79	701581100181	IARI220111007	01.05.2024	9:00 AM
80	641101100883	IARI220227649	01.05.2024	9:00 AM
81	631551101129	IARI220258696	01.05.2024	9:00 AM
82	710591106131	IARI220222860	01.05.2024	9:00 AM
83	700291101638	IARI220189679	01.05.2024	9:00 AM
84	700291100778	IARI220268980	01.05.2024	9:00 AM

S. No	Roll Number	Registration No.	Date DV cum CPT	Reporting Time
85	710591101639	IARI220436950	01.05.2024	9:00 AM
86	710591100982	IARI220276500	01.05.2024	9:00 AM
87	710601101618	IARI220473688	01.05.2024	9:00 AM
88	710591107088	IARI220451919	01.05.2024	9:00 AM
89	220951101018	IARI220287942	01.05.2024	9:00 AM
90	120351100137	IARI220133770	01.05.2024	9:00 AM
91	280881100663	IARI220235001	01.05.2024	9:00 AM
92	490831102138	IARI220139004	01.05.2024	9:00 AM
93	720941102624	IARI220401751	01.05.2024	9:00 AM
94	351181100232	IARI220447465	01.05.2024	9:00 AM
95	491521100208	IARI220246641	01.05.2024	9:00 AM
96	630721102504	IARI220203812	01.05.2024	9:00 AM
97	351131101662	IARI220203380	01.05.2024	9:00 AM
98	351131101153	IARI220182368	01.05.2024	9:00 AM
99	210571101431	IARI220108841	01.05.2024	9:00 AM
100	701581102778	IARI220425685	01.05.2024	9:00 AM
101	860731100201	IARI220387696	01.05.2024	9:00 AM
102	370141100298	IARI220427911	01.05.2024	9:00 AM
103	490831102590	IARI220415854	01.05.2024	9:00 AM
104	260851100188	IARI220246446	01.05.2024	9:00 AM
105	260851100074	IARI220131623	01.05.2024	9:00 AM
106	371041100276	IARI220267081	01.05.2024	9:00 AM
107	420261100539	IARI220110466	01.05.2024	9:00 AM
108	311071100360	IARI220179195	01.05.2024	9:00 AM
109	710601105912	IARI220287368	01.05.2024	9:00 AM
110	710601106026	IARI220307116	01.05.2024	9:00 AM
111	140751100500	IARI220309981	01.05.2024	9:00 AM
112	491421101025	IARI220250181	01.05.2024	9:00 AM
113	631551101222	IARI220423380	01.05.2024	9:00 AM
114	260851101591	IARI220266859	01.05.2024	9:00 AM
115	731061100151	IARI220242327	02.05.2024	9:00 AM
116	790661100186	IARI220118067	02.05.2024	9:00 AM
117	731061100393	IARI220466533	02.05.2024	9:00 AM
118	890341100344	IARI220260188	02.05.2024	9:00 AM
119	730151100165	IARI220180020	02.05.2024	9:00 AM
120	330181100808	IARI220241581	02.05.2024	9:00 AM
121	730151101509	IARI220278343	02.05.2024	9:00 AM
122	300491101492	IARI220113743	02.05.2024	9:00 AM
123	360231100502	IARI220256020	02.05.2024	9:00 AM
124	360231100077	IARI220221804	02.05.2024	9:00 AM
125	890421100037	IARI220092207	02.05.2024	9:00 AM
126	730221100266	IARI220194905	02.05.2024	9:00 AM

S. No	Roll Number	Registration No.	Date DV cum CPT	Reporting Time
127	590621103781	IARI220018241	02.05.2024	9:00 AM
128	320691100466	IARI220261145	02.05.2024	9:00 AM
129	590621104698	IARI220243454	02.05.2024	9:00 AM
130	730221102294	IARI220310460	02.05.2024	9:00 AM
131	590621106682	IARI220259153	02.05.2024	9:00 AM
132	831001100934	IARI220016154	02.05.2024	9:00 AM
133	590621106078	IARI220141868	02.05.2024	9:00 AM
134	730221100733	IARI220417328	02.05.2024	9:00 AM
135	731061101006	IARI220286755	02.05.2024	9:00 AM
136	731061100029	IARI220068683	02.05.2024	9:00 AM
137	730151100192	IARI220207771	02.05.2024	9:00 AM
138	891231100284	IARI220315758	02.05.2024	9:00 AM
139	461251100217	IARI220107697	02.05.2024	9:00 AM
140	730151101309	IARI220125812	02.05.2024	9:00 AM
141	480761101065	IARI220479530	02.05.2024	9:00 AM
142	731061100260	IARI220320637	02.05.2024	9:00 AM
143	730151101931	IARI220149153	02.05.2024	9:00 AM
144	730221102732	IARI220092943	02.05.2024	9:00 AM
145	790661100946	IARI220035582	02.05.2024	9:00 AM
146	730151100807	IARI220204354	02.05.2024	9:00 AM
147	730221100851	IARI220470469	02.05.2024	9:00 AM
148	360231100612	IARI220467628	02.05.2024	9:00 AM
149	730221102800	IARI220143083	02.05.2024	9:00 AM
150	891231100754	IARI220204273	02.05.2024	9:00 AM
151	461251100605	IARI220272338	02.05.2024	9:00 AM
152	730221102102	IARI220234750	02.05.2024	9:00 AM
153	671161100617	IARI220439645	02.05.2024	9:00 AM
154	251151100612	IARI220276548	02.05.2024	9:00 AM
155	590621104524	IARI220212674	02.05.2024	9:00 AM
156	380651102013	IARI220320881	02.05.2024	9:00 AM
157	770921100221	IARI220265379	02.05.2024	9:00 AM
158	730151101644	IARI220366711	02.05.2024	9:00 AM
159	730221101052	IARI220142046	02.05.2024	9:00 AM
160	920931100084	IARI220292586	02.05.2024	9:00 AM
161	461251103866	IARI220428641	02.05.2024	9:00 AM
162	590621107343	IARI220446371	02.05.2024	9:00 AM
163	680781102080	IARI220432455	02.05.2024	9:00 AM
164	590621105458	IARI220440799	02.05.2024	9:00 AM
165	590621104823	IARI220266228	02.05.2024	9:00 AM
166	730221101730	IARI220467470	02.05.2024	9:00 AM
167	730151100327	IARI220278063	02.05.2024	9:00 AM
168	410561101450	IARI220178239	02.05.2024	9:00 AM

S. No	Roll Number	Registration No.	Date DV cum CPT	Reporting Time
169	671161100151	IARI220268629	02.05.2024	9:00 AM
170	461251101496	IARI220237275	02.05.2024	9:00 AM
171	251151100746	IARI220050807	02.05.2024	9:00 AM
172	590621107271	IARI220427050	02.05.2024	9:00 AM
173	590621101840	IARI220476745	02.05.2024	9:00 AM
174	540981101108	IARI220220357	02.05.2024	9:00 AM
175	610321100359	IARI220301286	03.05.2024	9:00 AM
176	390911101126	IARI220086624	03.05.2024	9:00 AM
177	431171100013	IARI220009486	03.05.2024	9:00 AM
178	610321100363	IARI220311736	03.05.2024	9:00 AM
179	120351101910	IARI220090468	03.05.2024	9:00 AM
180	630721102340	IARI220088828	03.05.2024	9:00 AM
181	620431100463	IARI220113861	03.05.2024	9:00 AM
182	511601100595	IARI220296003	03.05.2024	9:00 AM
183	841461100885	IARI220265256	03.05.2024	9:00 AM
184	710591102000	IARI220070239	03.05.2024	9:00 AM
185	701581101954	IARI220008632	03.05.2024	9:00 AM
186	730221100331	IARI220228677	03.05.2024	9:00 AM
187	280881100063	IARI220235601	03.05.2024	9:00 AM
188	290611100634	IARI220474500	03.05.2024	9:00 AM
189	610361100326	IARI220251735	03.05.2024	9:00 AM
190	511601100098	IARI220240761	03.05.2024	9:00 AM
191	290611100905	IARI220218963	03.05.2024	9:00 AM
192	701591100152	IARI220098219	03.05.2024	9:00 AM
193	751301100523	IARI220366823	03.05.2024	9:00 AM
194	650861102465	IARI220232231	03.05.2024	9:00 AM
195	701591101942	IARI220085228	03.05.2024	9:00 AM
196	290611102399	IARI220318437	03.05.2024	9:00 AM
197	390911103000	IARI220051768	03.05.2024	9:00 AM
198	650861102741	IARI220416890	03.05.2024	9:00 AM
199	450581100459	IARI220367246	03.05.2024	9:00 AM
200	540981101101	IARI220212679	03.05.2024	9:00 AM
201	610471101019	IARI220198521	03.05.2024	9:00 AM
202	290611100359	IARI220272333	03.05.2024	9:00 AM
203	611531100312	IARI220330862	03.05.2024	9:00 AM
204	551011100292	IARI220311930	03.05.2024	9:00 AM
205	610321100160	IARI220330806	03.05.2024	9:00 AM
206	891231102098	IARI220368254	03.05.2024	9:00 AM
207	620431100507	IARI220163055	03.05.2024	9:00 AM
208	650861102073	IARI220442914	03.05.2024	9:00 AM
209	210571101507	IARI220185462	03.05.2024	9:00 AM
210	610471100079	IARI220103928	03.05.2024	9:00 AM

S. No	Roll Number	Registration No.	Date DV cum CPT	Reporting Time
211	610321100126	IARI220287721	03.05.2024	9:00 AM
212	610471100201	IARI220234754	03.05.2024	9:00 AM
213	550961100257	IARI220312153	03.05.2024	9:00 AM
214	210571100221	IARI220184031	03.05.2024	9:00 AM
215	680781101148	IARI220285837	03.05.2024	9:00 AM
216	471541100256	IARI220376507	03.05.2024	9:00 AM
217	741621100081	IARI220248039	03.05.2024	9:00 AM
218	390911103022	IARI220061613	03.05.2024	9:00 AM
219	130671101073	IARI220165075	03.05.2024	9:00 AM
220	611141100603	IARI220229844	03.05.2024	9:00 AM
221	550961100770	IARI220362177	03.05.2024	9:00 AM
222	700291100537	IARI220016411	03.05.2024	9:00 AM
223	550961100688	IARI220289360	03.05.2024	9:00 AM
224	550961100128	IARI220195768	03.05.2024	9:00 AM
225	490831102055	IARI220039618	03.05.2024	9:00 AM
226	440791100364	IARI220096558	03.05.2024	9:00 AM
227	891231101775	IARI220072978	03.05.2024	9:00 AM
228	491421100620	IARI220063735	03.05.2024	9:00 AM
229	551011101460	IARI220149764	03.05.2024	9:00 AM
230	840121100291	IARI220165332	03.05.2024	9:00 AM
231	751301101762	IARI220317228	03.05.2024	9:00 AM
232	380651100595	IARI220045804	03.05.2024	9:00 AM
233	551011100028	IARI220026702	03.05.2024	9:00 AM
234	741621100579	IARI220028827	03.05.2024	9:00 AM
235	701591100069	IARI220040911	03.05.2024	9:00 AM
236	280881100022	IARI220085941	03.05.2024	9:00 AM
237	490831101381	IARI220039363	03.05.2024	9:00 AM
238	210571101432	IARI220109025	03.05.2024	9:00 AM
239	551011101096	IARI220231335	03.05.2024	9:00 AM
240	650861100854	IARI220110613	03.05.2024	9:00 AM
241	341361100189	IARI220132565	03.05.2024	9:00 AM
242	891231100525	IARI220450327	03.05.2024	9:00 AM
243	490831101359	IARI220002570	03.05.2024	9:00 AM
244	490831100690	IARI220011405	03.05.2024	9:00 AM
245	290611101127	IARI220339520	03.05.2024	9:00 AM
246	710601105033	IARI220034004	03.05.2024	9:00 AM
247	650861102652	IARI220327050	03.05.2024	9:00 AM
248	611531100915	IARI220045707	03.05.2024	9:00 AM

Annexure-II

General instructions to the Candidates for Computer Proficiency Test (CPT) cum Document Verification for the Post of Assistants

The eligible candidates are requested to follow the instructions mentioned below during the process of Computer Proficiency Test cum Document Verification:

1. Candidates are required to report to the Examination centre at the reporting time and schedule as indicated on their Admit Card. No late coming is allowed.
2. No electronic gadgets are allowed inside the Examination Hall. ICAR-IARI shall not be held responsible and answerable for any loss of candidate's personal belongings.
3. Travelling and other expenses must be borne by the candidates themselves.
4. In case of unavoidable circumstances, the above schedule may be changed whose details will be made available on the IARI website only.
5. The additional candidates who have been shortlisted for document verification cum Computer Proficiency Test (CPT) are being informed through e-mail and SMS also.
6. Admit Card informing the date, time and venue of the Document Verification cum Computer Proficiency Test (CPT) shall be made available in due course of time on the website <https://iari.res.in> only for download & printing by the candidates. All the shortlisted candidates may download their admit card from portal using login credentials i.e., ID and Password. This e-admit card will be computer generated and shall not be sent by post.
7. Failure to attend the Document Verification cum Computer Proficiency Test (CPT) at the allocated schedule shall lead to cancellation of the candidature of such absentee candidates without any further communication he/she shall not be considered for any further processing. No representation of any sort will be considered by IARI.
8. Any request for change in time & date of the Document Verification (DV) cum Computer Proficiency Test (CPT) will not be entertained by the ICAR-IARI under any circumstances.
9. Appearance in Document Verification cum Computer Proficiency Test (CPT) is purely provisional in nature and doesn't guarantee of employment in ICAR.

Instructions to the Candidates for Document Verification for the Post of Assistants

1. All the eligible additional candidates are directed to attend the process of Document Verification as per the scheduled date and time at the instructed venue only.

2. All eligible additional candidates are required to carry with them the following list of documents at the time of document verification.

(i) Original certificate(s) and mark sheet pertaining to 10th standard.

(ii) Original certificate(s) and mark sheet pertaining to 12th standard.

(iii) Original degree(s) and mark sheets pertaining to Graduation.

(iv) Original Certificate(s) in support of SC/ST/OBC(NCL)/Divyang (PwBD)/EWS, ExSM etc. issued by the Competent Authority;

(a) **For OBC and EWS candidates:** OBC & EWS certificate should be valid as on 01st June 2022 as per clause 6(d)(ii) and(iii) of Notification No. 2-1/2022/Rectt. Cell/Administrative (CBT) dated 07/05/2022 to apply for the posts under Govt. of India.

(b) **For Ex-servicemen:** The following documents are required:

i. Pension Payment Order (PPO)

ii. Discharge Certificate/ Book

iii. Pensioners Identity Card issued by the Defence Establishment, as applicable.

(v) Original of all other certificate(s) uploaded at the time of filling of the application form such as Caste, PwBD and ExSM certificate etc;

(vi) No Objection Certificate from present Employer, if any;

(vii) Valid Photo ID card (Voter Identity Card, Driving License, PAN Card, Passport, Aadhar Card, ration card with photo, Passbook with photo from Scheduled Commercial Bank duly attested by Bank Manager, photo identity card of central Govt./State Govt/ Autonomous bodies only)

(viii) Copy of admit card issued to Candidate for Document Verification cum Computer Proficiency Test (CPT), CBT(Preliminary) and Main Examination;

(ix) One self-attested photocopy set of all the documents mentioned above;

(x) Two recent Passport size photographs.

Instructions/guidelines to the Candidates for Computer Proficiency Test (CPT)

1. The Computer Proficiency Test (CPT) consists of three modules:
 - (i) Data Entry / Word Processing Test on Microsoft word: 2000 Key Depressions (approx. 400 words): 15 Minutes;
 - (ii) Test in Spread Sheets on Microsoft Excel: 15 Minutes;
 - (iii) Test in PowerPoint on Microsoft PowerPoint: 15 Minutes;
2. The Test in Computer Proficiency Test (CPT) is mandatory and qualifying in nature.
3. Duration of each module will be of 15 minutes. These modules will be conducted one after the other with a gap of about 5(five) minutes.
4. The Computer Proficiency Test will be held in ENGLISH language only.
5. No exemption from CPT is allowed for any category of PwD candidates. However, PwD candidates who are eligible for scribe facility, as per the instructions of the Examination, will be allowed additional compensatory time of 5 (five) minutes in CPT for each module. Only those VH candidates who have opted for scribes in the written examination will be provided passage reader at the time of CPT.
6. The test on Word, Spread Sheets and Power-Point will be administered for duration of 15 minutes each using MS Office 2007 or above. Candidates are advised to familiarize themselves with MS Office 2007 or above. The tests on spread sheet will inter-alia test the ability of the candidates to generate a spread sheet, perform simple computations and effect changes in the spread sheet, besides testing their familiarity with use of spread sheets including generation of charts, graphs etc. The test on Power Point will test the candidates' familiarity in the software, their ability to generate slides, effect transition / changes in the slides etc.
7. The ICAR-IARI may prescribe different qualifying standards in each of the tests depending on the overall performance of the candidates and availability of vacancies.
8. The ICAR-IARI will provide the Computer for the CPT. No candidate will be allowed to bring his own key board/mouse.

Module-I

9. Before commencement of actual test on word processing a test passage of about 5 minutes duration will be allowed to enable the candidates to adjust to the system and key board provided by the ICAR-IARI. The invigilator will announce the start and Stop time of the test.
10. During the examination, after completing typing of the running passage given for the Module-I once, candidates should not re-type the passage. The invigilator will announce the start and Stop time of the test, if spare time is available candidates may utilize the time for checking the typescript and making corrections, if any. The candidate has to prepare word sheet as per the exercise given and then has to save it with filename with his roll number followed by ASTT2022. For example, if the roll number is 1000100100, the file should be saved with name 1000100100ASTT2022. Printout of the saved files should be taken thereafter and signed by the candidate on each page with Roll number and Name clearly written on each page.
11. When the printout of the passage typed by him is given to him/her, he must write his roll no. and name on each page, sign and handover it to the invigilator.

Module-II

12. After the test of Module-I is over, the candidate will be given the exercise sheet of Module II (spreadsheet) which has to be completed in 15 minutes. The invigilator will announce the start and Stop time of the test. The candidate has to prepare spreadsheet as per the exercise given and then has to save it with filename with his roll number followed by ASTT2022. For example, if the roll number is 1000100100, the file should be saved with name 1000100100ASTT2022. Printout of the saved files should be taken thereafter and signed by the candidate on each page with Roll number and Name clearly written on each page.

Module-III

13. After the test of Module-II is over, the candidate will be given the exercise sheet of Module-III (PowerPoint) which has to be completed in 15 minutes. The invigilator will announce the start and Stop time of the test. The candidate has to prepare presentation sheet as per the exercise given and then has to save it with filename with his roll number followed by ASTT2022. For example, if the roll number is 1000100100, the file should be saved with name 1000100100ASTT2022. Printout of the saved files should be taken thereafter and signed by the candidate on each page with Roll number and Name clearly written on each page. General Instructions for the candidates during the process of Computer Proficiency Test (CPT)

14. If the computer goes out of order under exceptional circumstances, the candidate should not shout or disturb others, but should remain seated quietly and inform the Invigilator for taking needful action and allotment of substitute system.

15. Candidates should not tear any sheet given to them. When the printout of the passage typed by him is given to him/her he/she must write his roll no. and name on each page, sign and hand over to the invigilator.

16. Candidate must return the Question Paper along with their scripts to the Invigilator. They should not take either the Question Paper or script or any blank typing paper out of the Examination Hall.

17. Candidates shall not be permitted to leave the Examination Hall until the expiry of the Test. No bio breaks are permitted.

18. On completion of the test, they shall remain seated at their desks and wait until their scripts are collected and accounted for. They must not type, write or erase after the expiry of the allotted time.

19. Silence must be observed in the Examination Hall.

20. Candidates must abide by further instructions, if any, which may be given to them by the Supervisor/ Invigilator. If any candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable to expulsion from the Test and/ or such other penalty as the ICAR-IARI may deem fit.

21. Candidates are advised to familiarise themselves with the format of skill test.

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